

# Akron Central School District

In Pursuit of Excellence

Mr. Stephen Dimitroff High School Principal Mr. David Brick HS Assistant Principal

July 2025

## Subject: Refund Process for the 2024 Prom at Templeton Landing

Dear Parents and Guardians,

We hope this message finds you well. As you know, the District's 2024 Prom was held at Templeton Landing. The restaurant has agreed to reimburse the District due to the venue not having operable air conditioning on the evening of the 2024 Prom.

We are now beginning the process of issuing refunds to attendees who paid for a ticket(s) to the 2024 Prom. **If you did not pay for a ticket, please disregard this correspondence**. If you did pay for a ticket(s) to the 2024 Prom, please follow the steps outlined below in order to obtain a refund for the ticket(s) you purchased.

If the District does not receive your request for a refund **by October 1, 2025**, any unclaimed funds from Templeton Landing after this date will be deposited into a District-maintained Student Activity Fund to support future student events, and will no longer be eligible to be claimed as a refund.

### **Refund Instructions**

1. Complete the Refund Request from the following link: 2024 Prom Refund Request Form

Fill out all required sections (ticket purchase details) on the **2024 Prom Refund Request Google Form by October 1, 2025.** 

### 2. Return Deadline:

All refund requests must be submitted by **October 1, 2025,** in order to ensure processing. Any unclaimed funds from Templeton Landing remaining after October 1, 2025, will be deposited into a District-maintained Student Activity Fund to support future student events.

#### 3. Processing and Payment:

Refunds will be processed by the District Office and issued via check within **3–4 weeks** after your completed form has been received and verified as being accurate.

If you have any questions, need assistance, or need a hard copy of the 2024 Prom Refund Request Form, please contact the High School office (716)542-5030.

We appreciate your cooperation and patience as we work to process all refunds as smoothly as possible.

Nya:wëh and Go Tigers!

Sincerely,

Mr. Stephen Dimitroff High School Principal Mr. David Brick Assistant Principal